



# TENDER NOTICE

## UNIVERSITY OF SARGODHA

Tender No: 01/2024-25

University of Sargodha intends to arrange Lunch/Brunch including sitting arrangements (i.e. tenting, crockery and table serving etc. for 03 days) for its 11<sup>th</sup> Convocation at Main Campus University of Sargodha. Participation of approximately 3600 Students & 500 VIPs Guests is expected. Relevant interested firms/caterer registered with Income Tax, GST & PST are invited to offer their rates for the items as detailed in the bidding document. Firm may send their tender, upto **07-12-2024 at 11:30AM** and will be opened on the same day at **12:00PM** in the presence of representatives of the firms in Committee Room, Office of the Controller of Examinations.

Note: A pre-bid meeting regarding discussion of any query will be held in Committee Room, office of the Controller of Examinations on 27-11-2024 at 11:30AM.

Sr. No.	Description	Qty	Estimated Cost	Bid Security
1.	Lunch / Bruch for VIPs Guests	500 approx.	1320 per head Total Rs.660,000/-	@03% Rs.144,000/-
2.	Lunch / Bruch for Students / Parents	3600 approx.	1150 per head Total Rs.4,140,000/-	

### Terms and Conditions

- Detailed Bidding documents are available immediately on the websites of University of Sargodha <https://su.edu.pk> and Punjab Procurement Regulatory Authority <http://ppra.punjab.gov.pk> after publication of tender notice.
- The bidder shall download the bidding documents from the above websites and participate in the procurement process without paying any cost or fee as per PPRA rules.
- Bidders are directed to submit their bids (in hard form) in office of the **Secretary Refreshment Committee (Treasurer Office Expenditure-I)**.
- University of Sargodha will not be responsible for any cost or expense incurred by Bidders in connection with the preparation or delivery of Bids.
- 03%** Scheduled Bank CDR (Refundable) of the Estimated Cost in the name of **Treasurer, University of Sargodha must be attached with bid** as Bid Security.
- Detailed specifications along with estimated cost are available in the Bidding document.
- In case of official holiday on the day of submission, next day will be treated as closing date.
- For all correspondence, please use postal address, **Admin Block Treasurer Office Expenditure-I, University of Sargodha, Sargodha.**
- For further details, please contact on phone No. **+92-300-6024838 (Focal Person)**.
- Purchase will be made under PPRA (Punjab) rule "single stage single envelope procedure" as amended from time to time.**
- All Firms shall have to follow all terms and conditions issued by University of Sargodha and PPRA (Punjab) from time to time.

**Convener, Refreshment Committee,  
University of Sargodha,  
Sargodha, Pakistan  
Office Contact No. 048-9230633, 048-9230811-Ext: 505**